


Group 1—#2, 2023

Rep Monthly Calendar



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
15	16 <ul style="list-style-type: none"> • Address Update Deadline for #3 Catalog Mailings • Deliver #2 Catalogs 	17 <ul style="list-style-type: none"> • FB post, Email and Text- Contest announcement— if you do one • Deliver #2 Catalogs 	18 <ul style="list-style-type: none"> • Text #1— catalog delivery follow up • Deliver #2 Catalogs 	19 <ul style="list-style-type: none"> • Deliver #2 Catalogs 	20 <ul style="list-style-type: none"> • Deliver #2 Catalogs 	21
22	23 <ul style="list-style-type: none"> • FB Post - • #1 Email • Catalog #1 NET10 Money Due • Call customers for 15-30 min 	24 <ul style="list-style-type: none"> • FB Post - • Text #2— Don't miss out • Call customers for 15-30 min. 	25 <ul style="list-style-type: none"> • FB Post - • Contact customers by text, email, & phone before the weekend • Call customers for 15-30 min. 	26 <ul style="list-style-type: none"> • FB Post- • #2 Email • Call customers for 15-30 min 	27 <ul style="list-style-type: none"> • FB Post- • Flex Friday with Josh—11 AM • Call customers for 15-30 min 	28 <ul style="list-style-type: none"> • FB Post-
29	30 <ul style="list-style-type: none"> • Order Day! • FB Post- • Text #3- Orders in by midnight! • Finish calling all customers 	31 <ul style="list-style-type: none"> • FB Post— Thank you for ordering / Announce contest winners 	1—February <ul style="list-style-type: none"> • Check Email / text for Delivery Schedule 	2 <ul style="list-style-type: none"> • Text / Email / FB post about your order pickup/delivery times 	3 <ul style="list-style-type: none"> • Order Payments Processed • Check Declined Orders after 5pm! 	4
5	6 <ul style="list-style-type: none"> • Commission available • Print Invoices • Delivery- Group 1 	7 <ul style="list-style-type: none"> • Delivery- Group 1 	8 <ul style="list-style-type: none"> • Delivery- Group 1 	9 <ul style="list-style-type: none"> • Delivery- Group 1 	10 <ul style="list-style-type: none"> • Contact Office within 48 hours with any delivery issues • Delivery- Group 1 	11
12	13 <ul style="list-style-type: none"> • RSM FB LIVE — 1PM • Address Update Deadline for #4 Catalog Mailings • Deliver #3 Catalogs 	14  <ul style="list-style-type: none"> • FB post, Email and Text- Contest announcement— if you do one • Deliver #3 Catalogs 	15 <ul style="list-style-type: none"> • Text #1— catalog delivery follow up • Deliver #3 Catalogs 	16 <ul style="list-style-type: none"> • Deliver #3 Catalogs 	17 <ul style="list-style-type: none"> • Deliver #3 Catalogs 	18