


# Group 2—#2, 2023

# Rep Monthly Calendar



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
22	23  • Deliver #2 Catalogs	24 • <b>FB post, Email and Text-</b> Contest announcement—if you do one  • Deliver #2 Catalogs	25 • <b>Text #1</b> — catalog delivery follow up  • Deliver #2 Catalogs	26  • Deliver #2 Catalogs	27 • <b>Flex Friday with Josh</b> —11 AM  • Deliver #2 Catalogs	28
29	30 • <b>FB Post -</b> • <b>#1 Email</b> • Catalog #1 NET 10 money due  • Call customers for 15-30 min	31 • <b>FB Post -</b> • <b>Text #2</b> — Don't miss out  • Call customers for 15-30 min.	1—February • <b>FB Post -</b> • Contact customers by text, email, & phone before the weekend  • Call customers for 15-30 min.	2 • <b>FB Post-</b> • <b>#2 Email</b>  • Call customers for 15-30 min	3 • <b>FB Post-</b>  • Call customers for 15-30 min	4 • <b>FB Post-</b>
5	6 • <b>Order Day!</b> • <b>FB Post-</b> • <b>Text #3-</b> Orders in by midnight!  • Finish calling all customers	7 • <b>FB Post</b> — Thank you for ordering / Announce contest winners	8 • <b>Check Email / text for Delivery Schedule</b>	9 • <b>Text / Email / FB</b> post about your order pickup/delivery times	10 • <b>Order Payments Processed</b>  • <b>Check Declined Orders after 5pm!</b>	11
12	13 • <b>RSM FB LIVE</b> —1 PM • <b>Commission available</b> • <b>Print Invoices</b> • Address Update Deadline for #4 Catalog Mailings • <b>Delivery- Group 2</b>	14   • <b>Delivery- Group 2</b>	15  • <b>Delivery- Group 2</b>	16  • <b>Delivery- Group 2</b>	17 • <b>Contact Office</b> within 48 hours with any delivery issues  • <b>Delivery- Group 2</b>	18
19	20  • Deliver #3 Catalogs	21 • <b>FB post, Email and Text-</b> Contest announcement—if you do one  • Deliver #3 Catalogs	22 • <b>Text #1</b> — catalog delivery follow up  • Deliver #3 Catalogs	23  • Deliver #3 Catalogs	24 • <b>Flex Friday with Josh</b> —11 AM  • Deliver #3 Catalogs	25