


Group 3—#2, 2023

Rep Monthly Calendar



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30 • Deliver #2 Catalogs	31 • FB post, Email and Text- Contest announcement— if you do one • Deliver #2 Catalogs	1—February • Text #1 — catalog delivery follow up • Deliver #2 Catalogs	2 • Deliver #2 Catalogs	3 • Deliver #2 Catalogs	4
5	6 • FB Post - • #1 Email • Catalog #1 NET 10 money due • Call customers for 15-30 min	7 • FB Post - • Text #2 — Don't miss out • Call customers for 15-30 min.	8 • FB Post - • Contact customers by text, email, & phone before the weekend • Call customers for 15-30 min.	9 • FB Post- • #2 Email • Call customers for 15-30 min	10 • FB Post- • Call customers for 15-30 min	11 • FB Post-
12	13 • Order Day! • FB Post- • Text #3- Orders in by midnight! • RSM FB LIVE—1 PM • Address Update Deadline for #4 Catalog Mailings • Finish calling all customers	14 • FB Post — Thank you for ordering / Announce contest winners 	15 • Check Email / text for Delivery Schedule	16 • Text / Email / FB post about your order pickup/delivery times	17 • Order Payments Processed • Check Declined Orders after 5pm!	18
19	20 • Commission available • Print Invoices • Delivery- Group 3	21 • Delivery- Group 3	22 • Delivery- Group 3	23 • Delivery- Group 3	24 • Flex Friday with Josh—11 AM • Contact Office within 48 hours with any delivery issues • Delivery- Group 3	25
26	27 • Deliver #3 Catalogs	28 • FB post, Email and Text- Contest announcement— if you do one • Deliver #3 Catalogs	1—March • Text #1 — catalog delivery follow up • Deliver #3 Catalogs	2 • Deliver #3 Catalogs	3 • Deliver #3 Catalogs	4