

# Group 4—#2, 2023

# Rep Monthly Calendar



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
5	6  • Deliver #2 Catalogs	7  • <b>FB post, Email and Text-</b> Contest announcement—if you do one  • Deliver #2 Catalogs	8  • <b>Text #1</b> — catalog delivery follow up  • Deliver #2 Catalogs	9  • Deliver #2 Catalogs	10  • Deliver #2 Catalogs	11
12	13  • <b>FB Post -</b> • <b>#1 Email</b> • <b>Catalog #1 NET 10 money due</b> • <b>RSM FB LIVE—1 PM</b> • <b>Address Update Deadline for #4 Catalog Mailings</b> • <b>Call customers for 15-30 min</b>	14  • <b>FB Post -</b>  • <b>Text #2</b> — Don't miss out  • <b>Call customers for 15-30 min.</b>	15  • <b>FB Post -</b>  • <b>Contact customers by text, email, &amp; phone before the weekend</b>  • <b>Call customers for 15-30 min.</b>	16  • <b>FB Post-</b>  • <b>#2 Email</b>  • <b>Call customers for 15-30 min</b>	17  • <b>FB Post-</b>  • <b>Call customers for 15-30 min</b>	18  • <b>FB Post-</b>
19	20  • <b>Order Day!</b> • <b>FB Post-</b> • <b>Text #3-</b> Orders in by midnight!  • <b>Finish calling all customers</b>	21  • <b>FB Post</b> — Thank you for ordering / Announce contest winners	22  • <b>Check Email / text for Delivery Schedule</b>	23  • <b>Text / Email / FB post</b> about your order pickup/delivery times	24  • <b>Flex Friday with Josh—11 AM</b>  • <b>Order Payments Processed</b>  • <b>Check Declined Orders after 5pm!</b>	25
26	27  • <b>Commission available</b> • <b>Print Invoices</b>  • <b>Delivery- Group 4</b>	28  • <b>Delivery- Group 4</b>	1—March  • <b>Delivery- Group 4</b>	2  • <b>Delivery- Group 4</b>	3  • <b>Contact Office within 48 hours with any delivery issues</b>  • <b>Delivery- Group 4</b>	4
5	6  • Deliver #3 Catalogs	7  • <b>FB post, Email and Text-</b> Contest announcement—if you do one  • Deliver #3 Catalogs	8  • <b>Text #1</b> — catalog delivery follow up  • Deliver #3 Catalogs	9  • Deliver #3 Catalogs	10  • Deliver #3 Catalogs	11