

Group 2—#12, 2023

Rep Monthly Calendar

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
5	6 • Deliver #12 Catalogs	7 • FB post, Email and Text- Contest announcement—if you do one • Deliver #12 Catalogs	8 • Text #1 — catalog delivery follow up for mailed catalogs • Deliver #12 Catalogs	9 • Deliver #12 Catalogs	10 • Flex Friday with Josh—11 AM • Deliver #12 Catalogs	11
12	13 • FB Post - • #1 Email • NET 10 money due • RSM FB LIVE—1 PM • Update email from office	14 • FB Post -	15 • FB Post - • Text #2 — Don't miss out • Call customers for 15-30 min	16 • FB Post- • Contact customers by text, email, & phone before the weekend • Call customers for 15-30 min	17 • FB Post- • Call customers for 15-30 min	18 • FB Post-
19	20 • FB Post- • Call customers for 15-30 min	21 • FB Post- • #2 Email • Call customers for 15-30 min	22 • FB Post-	23  Office & warehouse closed.	24 Office & warehouse closed.	25 • FB Post-
26	27 • Order Day! • FB Post- • Text #3- Orders in by midnight! • Finish calling all customers	28 • FB Post— Thank you for ordering / Announce contest winners • Apply for Reach App reimbursement on dashboard hotlink	29 • Check Email / text for Delivery Schedule	30 • Text / Email / FB post about your order pickup/delivery times	1—December • Order Payments Processed • Check Declined Orders after 5pm!	2
3	4 • Commission available • Print Invoices • Address Update Deadline for #2, 2024 Catalog Mailings • Delivery- Group 2	5 • Delivery- Group 2	6 • Delivery- Group 2	7 • Delivery- Group 2	8 • Contact Office within 48 hours with any delivery issues • Delivery- Group 2	9