


Group 3—#12, 2023

Rep Monthly Calendar

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
12	13 <ul style="list-style-type: none"> • RSM FB LIVE—1 PM • Deliver #12 Catalogs 	14 <ul style="list-style-type: none"> • FB post, Email and Text- Contest announcement— if you do one • Deliver #12 Catalogs 	15 <ul style="list-style-type: none"> • <u>Text #1</u>— catalog delivery follow up for mailed catalogs • Deliver #12 Catalogs 	16 <ul style="list-style-type: none"> • Deliver #12 Catalogs 	17 <ul style="list-style-type: none"> • Deliver #12 Catalogs 	18
19	20 <ul style="list-style-type: none"> • NET 10 money due 	21	22	23  <p>Office & warehouse closed.</p>	24 <p>Office & warehouse closed.</p>	25
26	27 <ul style="list-style-type: none"> • FB Post - • <u>#1 Email</u> • Update email from office • Call customers for 15-30 min 	28 <ul style="list-style-type: none"> • FB Post - • <u>Text #2</u>— Don't miss out • Call customers for 15-30 min 	29 <ul style="list-style-type: none"> • FB Post - • Contact customers by text, email, & phone before the weekend • Call customers for 15-30 min 	30 <ul style="list-style-type: none"> • FB Post- • <u>#2 Email</u> • Call customers for 15-30 min 	1—December <ul style="list-style-type: none"> • FB Post- • Call customers for 15-30 min 	2 <ul style="list-style-type: none"> • FB Post-
3	4 <ul style="list-style-type: none"> • Order Day! • FB Post- • <u>Text #3</u>- Orders in by midnight! • Address Update Deadline for #2, 2024 Catalog Mailings • Finish calling all customers 	5 <ul style="list-style-type: none"> • FB Post— Thank you for ordering / Announce contest winners • Apply for Reach App reimbursement on dashboard hotlink 	6 <ul style="list-style-type: none"> • Check Email / text for Delivery Schedule 	7 <ul style="list-style-type: none"> • Text / Email / FB post about your order pickup/delivery times 	8 <ul style="list-style-type: none"> • Order Payments Processed • Check Declined Orders after 5pm! 	9
10	11 <ul style="list-style-type: none"> • Commission available • Print Invoices • RSM FB LIVE—1 PM • Delivery- Group 3 	12 <ul style="list-style-type: none"> • Delivery- Group 3 	13 <ul style="list-style-type: none"> • Delivery- Group 3 	14 <ul style="list-style-type: none"> • Delivery- Group 3 	15 <ul style="list-style-type: none"> • Flex Friday with Josh—11 AM • Contact Office within 48 hours with any delivery issues • Delivery- Group 3 	16