



GROUP 1

#1, 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
17	18	19	20	21	22	23
	<ul style="list-style-type: none"> • Deliver #1 Catalogs 	<ul style="list-style-type: none"> • FB post, Email and Text- Contest announcement– if you do one • Deliver #1 Catalogs 	<ul style="list-style-type: none"> • Text #1– catalog delivery follow up for mailed catalogs • Deliver #1 Catalogs 	<ul style="list-style-type: none"> • Deliver #1 Catalogs 	<ul style="list-style-type: none"> • Deliver #1 Catalogs 	
24	25	26	27	28	29	30
	 <p>Merry Christmas! Office & Warehouse closed this week</p>	<ul style="list-style-type: none"> • FB Post - • #1 Email • Update email from office. • Call customers for 15-30 min 	<ul style="list-style-type: none"> • FB Post - • Text #2– Don't miss out • Call customers for 15-30 min 	<ul style="list-style-type: none"> • FB Post- • Contact customers by text, email, & phone before the weekend • Call customers for 15-30 min 	<ul style="list-style-type: none"> • FB Post- • Apply for Reach App reimbursement on dashboard hotlink. • #2 Email • Call customers for 15-30 min 	<ul style="list-style-type: none"> • FB Post-
31	1—January	2	3	4	5	6
	 <p>Office & Warehouse closed</p>	<ul style="list-style-type: none"> • Order Day! • FB Post- • Text #3- Orders in by midnight! • Finish calling all customers 	<ul style="list-style-type: none"> • FB Post– Thank you for ordering / Announce contest winners- if you did one • Check Email / text for Delivery Schedule 		<ul style="list-style-type: none"> • Order Payments Processed • Check Declined Orders after 5pm! 	
7	8	9	10	11	12	13
	<ul style="list-style-type: none"> • Commission available • Print Invoices • RSM FB LIVE—1 PM • Delivery- Group 1 	<ul style="list-style-type: none"> • Delivery- Group 1 	<ul style="list-style-type: none"> • Delivery- Group 1 	<ul style="list-style-type: none"> • Delivery- Group 1 	<ul style="list-style-type: none"> • Contact Office within 48 hours with any delivery issues • Delivery- Group 1 	
14	15	16	17	18	19	20
	<ul style="list-style-type: none"> • Address Update Deadline for #3, 2024 Catalog Mailings • Deliver #2 Catalogs 	<ul style="list-style-type: none"> • FB post, Email and Text- Contest announcement– if you do one • Deliver #2 Catalogs 	<ul style="list-style-type: none"> • Text #1– catalog delivery follow up for mailed catalogs • Deliver #2 Catalogs 	<ul style="list-style-type: none"> • Deliver #2 Catalogs 	<ul style="list-style-type: none"> • Deliver #2 Catalogs 	