

# GROUP 3

# #5, 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
21	22  • Deliver #5 Catalogs	23 • <b>FB post, Email and Text-</b> Contest announcement– if you do one  • Deliver #5 Catalogs	24 • <b>Text #1</b> – catalog delivery follow up for mailed catalogs  • Deliver #5 Catalogs	25  • Deliver #5 Catalogs	26  • Deliver #5 Catalogs	27
28	29 • <b>FB Post -</b> • NET 10 money due • <b>#1 Email</b> • Update email from office  • Call customers for 15-30 min	30 • <b>FB Post -</b>  • Call customers for 15-30 min	1—May • <b>FB Post -</b> • <b>Text #2</b> – Don't miss out  • Call customers for 15-30 min	2 • <b>FB Post-</b> • Contact customers by text, email, & phone before the weekend  • Call customers for 15-30 min	3 • <b>FB Post-</b> • <b>#2 Email</b>  • Call customers for 15-30 min	4 • <b>FB Post-</b>
5	6 • <b>Order Day!</b> • <b>FB Post-</b> • <b>Text #3-</b> Orders in by midnight!  • Address Update Deadline for #7, 2024 Catalog Mailings • Finish calling all customers	7 • <b>FB Post</b> – Thank you for ordering / Announce contest winners  • Apply for Reach App reimbursement on dashboard hotlink	8 • Check Email / text for Delivery Schedule	9	10 • Order Payments Processed  • Check Declined Orders after 5pm!	11
12	13 • Commission available  • RSM FB LIVE—1 PM  • Print Invoices  • Delivery- Group 3	14 • Catalog #6 prices active  • Delivery- Group 3	15  • Delivery- Group 3	16  • Delivery- Group 3	17 • Flex Friday with Josh—11 AM • Contact Office within 48 hours with any delivery issues  • Delivery- Group 3	18
19	20  • Deliver #6 Catalogs	21 • <b>FB post, Email and Text-</b> Contest announcement– if you do one  • Deliver #6 Catalogs	22 • <b>Text #1</b> – catalog delivery follow up for mailed catalogs  • Deliver #6 Catalogs	23  • Deliver #6 Catalogs	24  • Deliver #6 Catalogs	25