


# GROUP 4

# #5, 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
28	29  • Deliver #5 Catalogs	30  • <b>FB post, Email and Text-</b> Contest announcement– if you do one  • Deliver #5 Catalogs	1—May  • <b>Text #1</b> – catalog delivery follow up for mailed catalogs  • Deliver #5 Catalogs	2  • Deliver #5 Catalogs	3  • Deliver #5 Catalogs	4
5	6  • <b>FB Post -</b> • NET 10 money due • <b>#1 Email</b> • Address Update Deadline for #7, 2024 Catalog Mailings • Update email from office • Call customers for 15-30 min	7  • <b>FB Post -</b>  • Call customers for 15-30 min	8  • <b>FB Post -</b>  • <b>Text #2</b> – Don't miss out  • Call customers for 15-30 min.	9  • <b>FB Post-</b>  • Contact customers by text, email, & phone before the weekend  • Call customers for 15-30 min	10  • <b>FB Post-</b>  • <b>#2 Email</b>  • Call customers for 15-30 min	11  • <b>FB Post-</b>
12	13  • <b>Order Day!</b>  • <b>FB Post-</b> • <b>Text #3-</b> Orders in by midnight! • RSM FB LIVE—1 PM  • Finish calling all customers	14  • <b>FB Post</b> – Thank you for ordering / Announce contest winners– if you do one  • Catalog #6 prices active  • Apply for Reach App reimbursement on dashboard hotlink	15  • <b>Check Email / text for Delivery Schedule</b>	16  • <b>Text / Email / FB</b> post about your order pickup/delivery times	17  • <b>Flex Friday with Josh—11 AM</b>  • Order Payments Processed  • <b>Check Declined Orders after 5pm!</b>	18
19	20  • Commission available  • Print Invoices  • Delivery- Group 4	21  • Delivery- Group 4	22  • Delivery- Group 4	23  • Delivery- Group 4	24  • Contact Office within 48 hours with any delivery issues  • Delivery- Group 4	25
26	27   <b>Alison's Pantry is closed.</b>	28  • <b>FB post, Email and Text-</b> Contest announcement– if you do one  • Deliver #6 Catalogs	29  • <b>Text #1</b> – catalog delivery follow up for mailed catalogs  • Deliver #6 Catalogs	30  • Deliver #6 Catalogs	31  • Deliver #6 Catalogs	1—June