

# GROUP 2

Order Deadline is now on Sunday!

# #12, 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT.
3	4 <ul style="list-style-type: none"> <li>• Catalog #12 prices active</li> <li>• Deliver #12 Catalogs</li> </ul>	5 <ul style="list-style-type: none"> <li>• <b>FB post, Email and Text</b> - Contest announcement- if you do one</li> <li>• Deliver #12 Catalogs</li> </ul>	6 <ul style="list-style-type: none"> <li>• <b>Text</b>- catalog delivery follow up for mailed catalogs</li> <li>• Deliver #12 Catalogs</li> </ul>	7 <ul style="list-style-type: none"> <li>• Deliver #12 Catalogs</li> </ul>	8 <ul style="list-style-type: none"> <li>• Flex Friday with Josh—11 AM</li> <li>• Deliver #12 Catalogs</li> </ul>	9
10	11 <ul style="list-style-type: none"> <li>• <b>FB Post-</b></li> <li>• NET 10 money due</li> <li>• <b>#1 Email</b></li> <li>• Update email from office</li> <li>• Call customers for 15-30 min</li> </ul>	12 <ul style="list-style-type: none"> <li>• <b>FB Post -</b></li> <li>• RSM FB LIVE—1 PM</li> <li>• Call customers for 15-30 min</li> </ul>	13 <ul style="list-style-type: none"> <li>• <b>FB Post -</b></li> <li>• <b>Text #1</b>- Don't miss out</li> <li>• Call customers for 15-30 min</li> </ul>	14 <ul style="list-style-type: none"> <li>• <b>FB Post-</b></li> <li>• Contact customers by text, email, &amp; phone before the weekend</li> <li>• Call customers for 15-30 min</li> </ul>	15 <ul style="list-style-type: none"> <li>• <b>FB Post-</b></li> <li>• <b>#2 Email</b></li> <li>• Call customers for 15-30 min</li> </ul>	16 <ul style="list-style-type: none"> <li>• <b>FB Post-</b></li> </ul>
17 <ul style="list-style-type: none"> <li>• <b>Order Day!</b></li> <li>• <b>FB Post-</b></li> <li>• <b>Text #2-</b> Orders in by midnight!</li> <li>• Finish calling all customers</li> </ul>	18 <ul style="list-style-type: none"> <li>• <b>FB Post</b>- Thank you for ordering / Announce contest winners- if you do one</li> <li>• Apply for Reach App reimbursement on dashboard hotlink</li> </ul>	19 <ul style="list-style-type: none"> <li>• Check Email / text for Delivery Schedule</li> </ul>	20	21	22 <ul style="list-style-type: none"> <li>• Order Payments Processed</li> <li>• Check Declined Orders after 5pm!</li> </ul>	23
24	25 <ul style="list-style-type: none"> <li>• Commission available</li> </ul>	26	27	28  <p><b>Office and warehouse closed</b></p>	29 <p><b>Office and warehouse closed</b></p>	30
1—December	2 <ul style="list-style-type: none"> <li>• Print Invoices</li> <li>• Address Update Deadline for #2, 2025 Catalog Mailings</li> <li>• Delivery- Group 2</li> </ul>	3 <ul style="list-style-type: none"> <li>• Delivery- Group 2</li> </ul>	4 <ul style="list-style-type: none"> <li>• Delivery- Group 2</li> </ul>	5 <ul style="list-style-type: none"> <li>• Delivery- Group 2</li> </ul>	6 <ul style="list-style-type: none"> <li>• Contact Office with any delivery issues</li> <li>• Delivery- Group 2</li> </ul>	7