


# GROUP 2

Order Deadline is now on Sunday!

# #2, 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT.
19—January	20 <ul style="list-style-type: none"> <li>• Get catalogs to customers this week</li> <li>• Catalog #2 prices active</li> </ul>	21	22	23	24 <ul style="list-style-type: none"> <li>• Flex Friday with Josh—11 AM</li> </ul>	25
26	27 <ul style="list-style-type: none"> <li>• <b>NET 10 money due</b></li> <li>• Do reminders this week by FB post, email, text, and/or phone call</li> </ul>	28	29	30	31	1—February
2 <ul style="list-style-type: none"> <li>• <b>Order Day!</b></li> <li>• Do final reminders</li> </ul>	3	4 <ul style="list-style-type: none"> <li>• Check Email / text for Delivery Schedule</li> </ul>	5	6	7 <ul style="list-style-type: none"> <li>• Order Payments Processed</li> <li>• Check Declined Orders after 5pm!</li> </ul>	8
9	10 <ul style="list-style-type: none"> <li>• Commission available</li> <li>• Print Invoices</li> <li>• Address Update Deadline for #4, 2025 Catalog Mailings</li> <li>• Order delivery week</li> </ul>	11 <ul style="list-style-type: none"> <li>• RSM FB LIVE—1 PM</li> </ul>	12	13	14 <ul style="list-style-type: none"> <li>• Contact Office with any order issues</li> </ul> 	15
16	17 <ul style="list-style-type: none"> <li>• Catalog #3 prices active</li> <li>• Get catalogs to customers this week</li> </ul>	18	19	20	21 <ul style="list-style-type: none"> <li>• Flex Friday with Josh—11 AM</li> </ul>	22