

# GROUP 4

Order Deadline is now on Sunday!

# #9, 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SAT.
24—August	25 <ul style="list-style-type: none"><li>• Get catalogs to customers this week</li></ul>	26	27	28	29	30
31	1—September <b>happy LABOR day</b> Office and warehouse closed	2 <ul style="list-style-type: none"><li>• <b>NET 10 money due</b></li><li>• Do reminders this week by FB post, email, text, and/or phone call</li><li>• Address Update Deadline for #11, 2025 Catalog Mailings</li></ul>	3	4	5	6
7 <ul style="list-style-type: none"><li>• <b>Order Day!</b></li><li>• Do final reminders</li></ul>	8 <ul style="list-style-type: none"><li>• Catalog #10 prices active</li></ul>	9 <ul style="list-style-type: none"><li>• <b>RSM FB LIVE—1 PM</b></li><li>• <b>Check Email / text for Delivery Schedule</b></li></ul>	10	11	12 <ul style="list-style-type: none"><li>• <b>Order Payments Processed</b></li><li>• <b>Check Declined Orders after 5pm!</b></li></ul>	13
14	15 <ul style="list-style-type: none"><li>• Commission available</li><li>• <b>Print Invoices</b></li><li>• Order delivery week</li></ul>	16	17	18	19 <ul style="list-style-type: none"><li>• Contact Office with any order issues</li></ul>	20
21	22 <ul style="list-style-type: none"><li>• Get catalogs to customers this week</li></ul>	23	24	25	26	27