

| SUNDAY                                                                                 | MONDAY                                                                                                   | TUESDAY                                        | WEDNESDAY           | THURSDAY | FRIDAY                                                              | SATURDAY              |
|----------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|------------------------------------------------|---------------------|----------|---------------------------------------------------------------------|-----------------------|
| 11 - October                                                                           | 12<br>Get catalogs to customers this week                                                                | 13                                             | 14                  | 15       | 16                                                                  | 17                    |
| 18                                                                                     | 19<br>Net10 money due<br>Do reminders this week by FB post, email, text, and/or phone call               | 20                                             | 21                  | 22       | 23                                                                  | 24                    |
| 25<br>Do final reminders<br>Order extra catalogs for non-ordering customers, if needed | 26<br>Order Day! 8 AM Mountain Time<br>#12 Catalog Mailing deadline 8 AM MT                              | 27<br>Check email / text for Delivery Schedule | 28                  | 29       | 30<br>Order Payments Processed<br>Check Declined Orders after 5 pm! | 31<br>Happy Halloween |
| 1 - November                                                                           | 2<br>Commission available<br>Print Invoices<br>Catalog #12 prices active at 10 am<br>Order delivery week | 3                                              | 4                   | 5        | 6<br>Contact Office with any order issues                           | 7                     |
| 8                                                                                      | 9<br>Get catalogs to customers this week                                                                 | 10                                             | 11<br>Veteran's Day | 12       | 13                                                                  | 14                    |